

ELARD action plan for 2016

Draft 08.02.2016, action plan 2016 will be negotiated and improved with members during workshop on 17th of February.

No	WORK TASKS	BUDGET LINE	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
1	POLICY WORK	Estimated amount of total budget: 50%												
1.1.	To work out ELARD messages for different working groups	2.8, 2.10												
1.2.	Leader subgroup once during 3 months, reports included	2.10												
1.3.	DG Agri, Civil Dialogue Group meeting twice a year, reports included	2.8, 2.9												
1.4.	DG Regio, Structural Dialogues group twice a year, reports included	2.10												
1.5.	European Countryside Movement once during 3 months, reports included	2.5, 2.9												
1.6.	European Innovation Partnership, reports included	2.9, 2.10												
1.7.	ENRD Steering group of Rural networks, reports included	2.8, 2.9, 2.10												
1.8.	ENRD Rural networks - General Assembly, reports included	2.10												
1.9.	ENRD Contact Point meetings once a month, reports included	2.8, 2.9, 2.10												
1.10.	European Rural Parliament: contribution to ERP as one of the 3 main partners organising ERP (ERCA, PREPARE, ELARD), contribution to Rural manifest	2.5, 2.8, 2.9, 2.10, 2.13												
1.11.	To develop closer co-operation with European Parliament, the Council, Economic and Social Committee and the Committee of the Regions	2.8, 2.9, 2.10												
1.12.	Other meetings and seminars in Brussels with different institutions once a month, including reports of each meeting	2.5, 2.8, 2.9, 2.10												
1.13.	Requirements of members to deal with their concrete problems mainly related to national Leader policy, to exchange information between members to get argumentation, etc. Templates will be worked out	2.5.												
1.14.	Surveys about Leader situation in member states, templates will be worked out	2.5, 2.8, 2.10												
1.15.	To work out ELARD messages regarding Leader/CLLD to distribute during negotiations for period 2021-2027	2.8, 2.10												
1.16.	To draw up necessary documentation related to ELARD messages for period 2021-2027 negotiations	2.5, 2.8, 2.10												

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2	SPREAD OF LEADER PRINCIPLES AND DISSEMINATION ACTIVITIES	Estimated amount of total budget: 20%												
2.1.	Attending different conferences organized by LAGs, networks, etc regarding Leader, reports of the visits	2.5, 2.8, 2.9, 2.10												
2.2.	Participation in LINC network	2.5, 2.8, 2.9, 2.10												
2.3.	Plan for ELARD projects for 2016-2017 - proposal what kind of projects ELARD should apply for will be worked out by next GA, project applications negotiating and writing	2.5, 2.6, 2.8, 2.10												
2.4.	Projects implementation: at the moment 2 ELARD project proposals are in work - waiting for the positive answer	2.5, 2.6, outsourced												
2.5.	Country visits to third countries to help them regarding Leader/CLLD implementation	2.5, 2.8, 2.9, 2.10												
2.6.	ELARD Newsletter once during 3 months, template of the newsletter will be worked out	2.5, 2.7, 2.8												
2.7.	Presidency promotional material, presents	2.5, 2.7, 2.8, 2.10, 2.11, 2.12												
2.8.	Website information management, new design of the website will be worked out	2.5, 2.7												
2.9.	Facebook - Leader community, to post ELARD news	2.5, 2.8, 2.10												

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3	STRENGTHENING AND EXPANSION OF ELARD MEMBERS NETWORK	Estimated amount of total budget: 30%												
3.1.	Short translations of reports to national networks and LAGs in ELARD member countries, template of the report will be worked out to simplify translation	national resources												
3.2.	ELARD statutes work group formation, proposals of changes to next GA	2.5, 2.8, 2.9, 2.10												
3.3.	Country visits to ELARD member states - equally old and new member states: 6 countries per year	2.8, 2.9, 2.10												
3.4.	Members 2-days workshop	2.8, 2.12												
3.5.	Leader/CLLD conference: special attention to the multi-funding best practises - how to make the most use and synergies between different funds	2.8, 2.11, 2.12												
3.6.	Country visits to possible new member states: Netherlands, Poland, Germany, Austria	2.8, 2.9, 2.10												

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4	ELARD ADMINISTRATION COVERS HORIZONTALLY ACTIVITIES TO CONTRIBUTE TO THE 3 ABOVE PRESENTED MAIN STRATEGIC AREAS	horizontal activities to contribute to the 3 main strategic areas												
4.1.	Accountancy work, sending bills, mark down articles, invoices for members, observing membership fees, financial management, financial reports to members twice a year	2.3, 2.5, 2.8												
4.2.	Documentation archive, papers from members about representative roles	2.5, 2.8												
4.3.	Assisting the President	2.5, 2.8												
4.4.	GA and Council meetings 3 times a year, preparation of these meetings	2.4, 2.5, 2.8												
4.5.	Work with presiding country national network - translations, financial management, etc	2.8, 2.11												
4.6.	Core team meetings at least 4 times a year	2.4, 2.5, 2.8, 2.9, 2.10												
4.7.	Analysis of the ELARD operational model, working out new financing model	2.8, 2.10												
4.8.	Preparation of next presidency budget and activities plan	2.10												
4.9.	Support to prepare ERP in Estonia	2.8, 2.11, 2.12												
4.10.	Technical support of ERP at European level	2.5, 2.13, outsourced												
4.11.	Staff exchange program administration	2.5, 2.8												
4.12.	Other running duties	2.5, 2.8												